

OHSAS 18001 DOCUMENTATION TOOLKIT CONTENTS AND OHSAS 18001 REQUIREMENT MAPPING

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Purpose

This document highlights where our documentation templates address the requirements of OHSAS 18001.

| Buy the full OHSAS 18001 Documentation Toolkit here | | | | |
|---|--------|------|----------|------------------|
| Document Name | Prefix | Type | Doc Ref. | OHSAS 18001 Req. |
| Policies and Procedures | | | | |
| Eye Care Policy | HSMS | DOC | 4.2A | 4.2 |
| Driving Policy | HSMS | DOC | 4.2B | 4.2 |
| Sickness and Ill Health Policy | HSMS | DOC | 4.2C | 4.2 |
| Hazard Identification, Risk Assessment and Controls | HSMS | DOC | 4.3.1 | 4.3.1 |
| Legislation and Regulation | HSMS | DOC | 4.3.2 | 4.3.2 |
| Objectives, Targets and Programmes | HSMS | DOC | 4.3.3 | 4.3.3 |
| Training and Development | HSMS | DOC | 4.4.2A | 4.4.2 |
| New Starters | HSMS | DOC | 4.4.2B | 4.4.2 |
| Communication | HSMS | DOC | 4.4.3.1 | 4.4.3.1 |
| Consultation and Participation | HSMS | DOC | 4.4.3.2 | 4.4.3.2 |
| Document Control | HSMS | DOC | 4.4.4 | 4.4.4 |
| Operational Control | HSMS | DOC | 4.4.6 | 4.4.6 |
| Emergency Preparedness | HSMS | DOC | 4.4.7 | 4.4.7 |
| Control of Non-Conformance | HSMS | DOC | 4.5.3 | 4.5.3 |
| Incidents | HSMS | DOC | 4.5.3.1 | 4.5.3.1 |
| Corrective and Preventive Action | HSMS | DOC | 4.5.3.2 | 4.5.3.2 |
| Record Control | HSMS | DOC | 4.5.4 | 4.5.4 |
| Internal Audit | HSMS | DOC | 4.5.5 | 4.5.5 |
| Management Review | HSMS | DOC | 4.6 | 4.6 |
| Work Instructions | | | | |
| Permit to Work | HSMS | DOC | 4.3.1A | 4.3.1 |
| Driving | HSMS | DOC | 4.3.1B | 4.3.1 |
| Equipment Maintenance | HSMS | DOC | 4.3.1C | 4.3.1 |
| Vehicle Checks | HSMS | DOC | 4.3.1D | 4.3.1 |
| VDU Assessments | HSMS | DOC | 4.3.1E | 4.3.1 |
| Manual Handling | HSMS | DOC | 4.3.1F | 4.3.1 |
| Absence Reporting and Return to Work | HSMS | DOC | 4.5.1A | 4.5.1 |
| Safety Checks | HSMS | DOC | 4.5.1B | 4.5.1 |
| Evacuation and Emergency Response | HSMS | DOC | 4.4.7A | 4.4.7 |
| Terrorist Response | HSMS | DOC | 4.4.7B | 4.4.7 |

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|---|------|-----|----------|---------|
| Forms and Records | | | | |
| Risk Assessment Record | HSMS | REC | 4.3.1 | 4.3.1 |
| Health and Safety Checks | HSMS | REC | 4.3.1A | 4.3.1 |
| Driving License Check Form | HSMS | REC | 4.3.1B | 4.3.1 |
| Equipment Maintenance Schedule | HSMS | REC | 4.3.1C | 4.3.1 |
| Vehicle Checklist | HSMS | REC | 4.3.1D | 4.3.1 |
| DSE User Checklist | HSMS | REC | 4.3.1E | 4.3.1 |
| Legislation, Regulation and Other Requirements | HSMS | REC | 4.3.2 | 4.3.2 |
| Objectives Programme Form | HSMS | REC | 4.3.3 | 4.3.3 |
| Job Description | HSMS | REC | 4.4.2A | 4.4.2 |
| Induction Checklist | HSMS | REC | 4.4.2B | 4.4.2 |
| Training Record | HSMS | REC | 4.4.2C | 4.4.2 |
| Training Matrix | HSMS | REC | 4.4.2D | 4.4.2 |
| Communications Register | HSMS | REC | 4.4.3.1 | 4.4.3.1 |
| Master List of Procedures | HSMS | REC | 4.4.4 | 4.4.4 |
| Sickness Self-Certificate | HSMS | REC | 4.5.1 | 4.5.1 |
| Absence Record | HSMS | REC | 4.5.1A | 4.5.1 |
| Non Conformance Report | HSMS | REC | 4.5.3A | 4.5.3 |
| Non Conformance Report Log | HSMS | REC | 4.5.3B | 4.5.3 |
| Preventive and Corrective Action Report | HSMS | REC | 4.5.3.2A | 4.5.3.2 |
| Master List of Records | HSMS | REC | 4.5.4 | 4.5.4 |
| Audit Schedule | HSMS | REC | 4.5.5A | 4.5.5 |
| Internal Audit Report Lead Sheet | HSMS | REC | 4.5.5B | 4.5.5 |
| Management Review Record | HSMS | REC | 4.6 | 4.6 |

For more information on how to buy this OHSAS 18001 Documentation Toolkit and see how it benefits your organisation contact us via

 <http://www.itgovernance.co.uk/shop/p-1805.aspx>

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