

ISO 27001: 2013 ISMS DOCUMENTATION TOOLKIT CONTENTS AND ISO 27001: 2013 REQUIREMENT MAPPING

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Purpose

This document highlights where our documentation templates meet the requirements of ISO 27001:2013 and address the controls of Annex A and ISO 27002:2013.

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Document Name	Prefix	Type	Doc Ref.	ISO 27001 Req.	AA Controls Mapped
Section 4					
Context of Organisation	MSS	DOC	4.1	4.1	
Identification of Interested Parties Procedure	MSS	DOC	4.2	4.2	
Legislation and Regulation	MSS	REC	4.2	4.2	
Scope Statement	MSS	REC	4.3	4.3	
Section 5					
Integrated Management System Policy	MSS	DOC	5.2	5.2	
Information Security Policy	ISMS	DOC	5.2	5.1-5.2	5.1.1/5.1.2
Roles and Responsibilities Document Management Tool	ISMS	REC	5.3	5.3	
Section 6					
Risk Management Procedure	MSS	DOC	6.1		
ISMS Plan	ISMS	DOC	6	6	
Information Security Objectives and Planning	ISMS	DOC	6.2	6.2	
Information Security Objectives	ISMS	REC	6.2	6.2	
Risk Management Framework	RM-ISMS	DOC	6.1.1	6.1.1	
Risk Assessment Procedure	RM-ISMS	DOC	6.1.2	6.1.2	
Risk Assessment Tool	RM-ISMS	DOC	6.1.2A	6.1.2	
Statement of Applicability Work Instruction	RM-ISMS	DOC	6.1.3D	6.1.3D	
Statement of Applicability Tool	RM-ISMS	SoA Tool		6.1.3D	
Risk Treatment Plan	RM-ISMS	REC	6.1.3	6.1.3	



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Risk Management

Control A6 – Organisation of Information Security

Contact with Authorities	ISMS-C	DOC	6.1.3	6.1.3/6.1.4
Teleworker Security	ISMS-C	DOC	6.2.1	6.2.1
Notebook Computer Security	ISMS-C	DOC	6.2.2	6.2.2
Teleworker Checklist	ISMS-C	REC	6.1.3	6.1.3/6.1.4
Teleworker User Agreement	ISMS-C	DOC	6.2.2A	6.2.2
Schedule of Authorities and Key Suppliers	ISMS-C	REC	6.2.2B	6.2.2

Control A7 – Human Resource Security

HR Department Requirements	ISMS-C	DOC	7.1	
Personnel Screening Requirements	ISMS-C	DOC	7.1.1	7.1.1
Employee Termination	ISMS-C	DOC	7.3.1	7.3.1/8.1.4
Termination Checklist	ISMS-C	REC	7.3.1	7.3.1/8.1.4

Control A8 – Asset Management

Asset Inventory & Ownership	ISMS-C	DOC	8.1.1	8.1.1/8.1.2
Internet Acceptable Use Policy	ISMS-C	DOC	8.1.3	8.1.3
Rules of Email Use	ISMS-C	DOC	8.1.3A	8.1.3/13.2.1/13.2.3
Email Box Control	ISMS-C	DOC	8.1.3B	
Postal Services	ISMS-C	DOC	8.1.3C	8.1.3/8.2.3/8.3.3
Voicemail	ISMS-C	DOC	8.1.3D	
Fax Machine	ISMS-C	DOC	8.1.3E	8.1.3/8.2.3/8.3.3
Photocopiers	ISMS-C	DOC	8.1.3F	8.1.3/8.2.3
Information Security Classification	ISMS-C	DOC	8.2	8.2.1/8.2.2/8.2.3
Media & Handling of Information	ISMS-C	DOC	8.3	8.3.1/8.3.2/8.3.3/9.4.5
Information Hardware Assets	ISMS-C	REC	8.1.1	8.1.1/8.1.2
Software Log	ISMS-C	REC	8.1.1A	8.1.1/8.1.2



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Information Assets Database	ISMS-C	REC	8.1.1B	8.1.1/8.1.2
Intangible Assets	ISMS-C	REC	8.1.1C	8.1.1/8.1.2
Information Assets for Removal	ISMS-C	REC	8.3.1	8.1.3/8.2.3/8.3.3
Control A9 – Access Control				
Access Control Policy	ISMS-C	DOC	9.1.1	9.1.1
Access Control Rules & Rights	ISMS-C	DOC	9.1.2	9.1.1/9.2.1/9.2.2/9.2.3/9.2.4
Individual User Agreement	ISMS-C	DOC	9.2.1A	9.3.1/11.2.9
User Access Management	ISMS-C	DOC	9.2.3	9.2.1/9.2.2/9.2.3/9.2.4/9.2.5/9.2.6/9.4.3
Username Administration	ISMS-C	DOC	9.2.3A	9.2.1/9.4.3
Wireless User Addendum	ISMS-C	DOC	9.2.3B	
Mobile Phone Addendum	ISMS-C	DOC	9.2.3C	
Secure Logon	ISMS-C	DOC	9.4.2	9.4.1/9.4.2/13.1.1/13.1.2
Use of System Utilities	ISMS-C	DOC	9.4.4	9.4.4
User Deletion Request	ISMS-C	REC	9.2.1	9.2.1
User Replacement Password Requirement	ISMS-C	REC	9.4.2	
Control A10 – Cryptography				
Cryptography Key Management	ISMS-C	DOC	10.1.2	10.1.2/18.1.5
Required Cryptographic Controls	ISMS-C	REC	10.1.1	18.1.5
Control A11 – Physical and Environmental Security				
Physical Entry Controls	ISMS-C	DOC	11.1.2	11.1.2/11.1.3/11.1.5
Fire Door Monitoring	ISMS-C	DOC	11.1.2A	11.1.1/11.1.2/11.1.3
Fire Alarm Monitoring	ISMS-C	DOC	11.1.2B	11.1.1/11.1.4
Burglar Alarm Monitoring	ISMS-C	DOC	11.1.2C	11.1.1/11.1.4
Reception Area	ISMS-C	DOC	11.1.2D	11.1.1/11.1.2
Public Access	ISMS-C	DOC	11.1.6	11.1.6
Equipment Security	ISMS-C	DOC	11.2.1	11.2.1/11.2.2/11.2.3/11.2.4/11.2.8



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Fire Suppression	ISMS-C	DOC	11.2.1A	11.1.4/11.2.1/11.2.4
Air Conditioning	ISMS-C	DOC	11.2.1B	11.2.4
Standard Configuration	ISMS-C	DOC	11.2.4	
Removal of Information Security Assets	ISMS-C	DOC	11.2.5	8.2.3/8.3.2/8.3.3/11.2.5/13.2.2
Storage Media Disposal	ISMS-C	DOC	11.2.7	11.2.7
Physical Perimeter Security	ISMS-C	DOC	11.1.11	11.1.1/11.1.2/11.1.3
Information Security Assets for Disposal	ISMS-C	REC	11.2.7	11.2.7
Control A12 – Operations Security				
Documented Procedures	ISMS-C	DOC	12.1.1	12.1.1
Control of Operational Software	ISMS-C	DOC	12.1.1A	12.5.1
Change Control Procedure	ISMS-C	DOC	12.1.2	12.1.2/12.5.1/15.2.2/14.2.2
System Planning and Acceptance	ISMS-C	DOC	12.1.3	12.1.3/12.5.1/14.2.3/14.2.9/14.3.1
Operational Test and Development Environment	ISMS-C	DOC	12.1.4	12.1.4
Policy Against Malware	ISMS-C	DOC	12.2.1	12.2.1
Controls Against Malware	ISMS-C	DOC	12.2.1A	12.2.1
Anti-Virus Software	ISMS-C	DOC	12.2.1B	12.2.1
Backup Procedures	ISMS-C	DOC	12.3.1	12.1.1/12.3.1
Information Security Monitoring	ISMS-C	DOC	12.4.1	12.4.1/12.4.2/12.4.4/12.7.1
Software Installation	ISMS-C	DOC	12.5.1	
Vulnerability Management	ISMS-C	DOC	12.6.1	
System Auditing Procedure	ISMS-C	DOC	12.7.1	12.6.1/12.7.1
Log of Change Request	ISMS-C	REC	12.1.2A	12.1.2
Change Request	ISMS-C	REC	12.1.2	12.1.2
Audit Log Requirement	ISMS-C	REC	12.7.1	12.6.1/12.7.1
Monitoring Requirement	ISMS-C	REC	12.4.1	
Administration and Operational Log	ISMS-C	REC	12.4.3	12.4.3/12.6.2



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Control A13 – Communications Security

Network Controls and Services	ISMS-C	DOC	13.1.1	13.1.1/13.1.2
Network Access Control Policy	ISMS-C	DOC	13.1.3	9.1.2/13.1.1
Network Access Control Procedure	ISMS-C	DOC	13.1.3A	9.4.2/13.1.1/13.1.2/13.1.3/13.2.1
Telecommunications Procedures	ISMS-C	DOC	13.2.1	13.2.1
Confidentiality Agreements	ISMS-C	DOC	13.2.4	13.2.4

Control A14 – System Acquisition, Development and Maintenance

eCommerce & Online Transactions	ISMS-C	DOC	14.1.2	14.1.2/14.1.3
Secure Development Policy	ISMS-C	DOC	14.2.1	14.2.1
Secure Development Procedure	ISMS-C	DOC	14.2.1A	

Control A15 – Supplier Relationships

Information Security Policy for Supplier Relationships	ISMS-C	DOC	15.1.1	
Third Party Service Contracts	ISMS-C	DOC	15.1.2	15.1.2/15.2.1/15.2.2
External Parties	ISMS-C	DOC	15.2.2	13.2.2/15.1.1/15.1.2/15.1.3/15.2.2

Control A16 – Information Security Incident Management

Reporting Information Security Weaknesses & Events	ISMS-C	DOC	16.1.2-3	16.1.1/16.1.2/16.1.3/18.2.3
Responding to Information Security Reports	ISMS-C	DOC	16.1.5	16.1.1/16.1.2/16.1.4/16.1.5/16.1.6
Collection of Evidence	ISMS-C	DOC	16.1.7	16.1.7
Information Security Event Report	ISMS-C	REC	16.1.2-3A	16.1.3/16.1.4
Information Security Weaknesses and Events Record	ISMS-C	REC	16.1.2-3B	16.1.3/16.1.4

Control A17 – Information Security Aspects of Business Continuity Management

Information Security Continuity Planning	ISMS-C	DOC	17.1.1	17.1.1/17.1.2/17.1.3
Information Security Continuity Plan	ISMS-C	DOC	17.1.1A	17.1.1/17.1.2/17.2.1
Information Security Risk Assessment	ISMS-C	DOC	17.1.2	17.1.1
Information Security Continuity Testing	ISMS-C	DOC	17.1.3	17.1.3/17.1.1

Control A18 – Compliance



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IPR Compliance	ISMS-C	DOC	18.1.2B		18.1.2
Control of Records	ISMS-C	DOC	18.1.3	7.5.3	18.1.3
Retention of Records	ISMS-C	DOC	18.1.3A		18.1.3
Data Protection & Privacy	ISMS-C	DOC	18.1.4		18.1.4
Organisational Privacy	ISMS-C	DOC	18.1.4A		18.1.4
Terms and Conditions of Website Use	ISMS-C	DOC	18.1.4B		18.1.4
Internal Independent Review	ISMS-C	DOC	18.2.1		18.2.1
Compliance and Checking Procedure	ISMS-C	DOC	18.2.2		18.2.2/18.2.3
Obligations Schedule	ISMS-C	REC	18.1.1		18.1.1

Section 7

Competence Procedure	MSS	DOC	7.2	7.2	
Hiring and New Starters Procedure	MSS	DOC	7.2.2	7.2	
Training and Development Procedure	MSS	DOC	7.2.3	7.2	
Leavers Process	MSS	DOC	7.2.4	7.2	
Awareness Procedure	MSS	DOC	7.3	7.3	
Communication Procedure	MSS	DOC	7.4	7.4	
Document Control	MSS	DOC	7.5.3	7.5.3	
Information Security Manager Job Description	ISMS	REC	7.2.1A	7.2.1	
Head of Risk Job Description	ISMS	REC	7.2.1B	7.2.1	
Chief Information Security Officer Job Description	ISMS	REC	7.2.1C	7.2.1	
Competence Matrix	MSS	REC	7.2	7.2	
Job Description	MSS	REC	7.2.1	7.2.1	
Induction Checklist	MSS	REC	7.2.2	7.2.2	
Training Record Matrix	MSS	REC	7.2.3	7.2.3	
Master List of Procedures	MSS	REC	7.5.3A	7.5.3	



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Operational Control	MSS	DOC	8.1	8.1	
Section 9					
Performance Evaluation Procedure	MSS	DOC	9.1	9.1	
Internal Audit Procedure	MSS	DOC	9.2	9.2	
Management Review of the Information Security Policy	MSS	DOC	9.3	9.3	5.1.1/5.1.2
Monitoring and Measurement Register	MSS	REC	9.1	9.1	
Internal Audit Schedule	MSS	REC	9.2.1	9.2	
Internal Audit Report Lead Sheet	MSS	REC	9.2.2	9.2	
Management Review Record	MSS	REC	9.3	9.3	
Section 10					
Non Conformity Procedure	MSS	DOC	10.1	10.1	
Continual Improvement	MSS	DOC	10.2	10.2	
Corrective Action Report	MSS	REC	10.1.1	10.2	
Non Conformance Report	MSS	REC	10.1.1A	10.1	
Non Conformance Report Log	MSS	REC	10.1.1B	10.1	

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