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# **BS10500 ABMS ANTI-BRIBERY DOCUMENTATION TOOLKIT CONTENTS LIST**

**Document Control**  
Reference: ABMS DOC  
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## **ABMS Blank Templates**

Basic Checklist Template  
Basic Meeting Agenda Template  
Basic Meeting Minutes Template  
Basic Policy Template  
Basic Procedure Template  
Basic Schedule Template  
Basic Service Level Agreement Template  
Basic Work Instruction Template  
Meeting Agenda Template Initial Board Meeting  
Meeting Agenda Template Second Board Meeting  
Meeting Minutes Template Initial Board Meeting  
Meeting Minutes Template Second Board Meeting

## **ABMS Checklists and Records**

ABMS REC 5.1a Communicating ABMS Policy Checklist  
ABMS REC 6.9 Gifts, Hospitality and Donation's Policy Checklist  
ABMS REC 8.1 Training Record  
ABMS REC 8.4 Employment Procedure Checklist  
ABMS REC 10a Due Diligence, Business Associates and Facilitation Payment  
Checklist  
ABMS REC 13.5a Investigating Bribery Checklist  
ABMS REC Compliance Manager Checklist  
ABMS REC Whistleblowing Checklist

## **ABMS Guidance and Processes**

ABMS DOC 4.5 Risk Assessment Guidelines  
ABMS DOC 8.4 Employment Procedure Guidelines  
ABMS DOC 5.1 ABMS Policy Template  
ABMS DOC 5.1a Communicating the ABMS Policy  
ABMS DOC 6.9 Gifts, Hospitality and Donations Procedure Guidelines  
ABMS DOC 10a Due Diligence, Business Associates and Facilitation Payments  
Guidance  
ABMS DOC 13.5a Investigation Bribery Procedure Guidance

## **ABMS Audit**

ABMS DOC MS-1 Internal Audit  
ABMS DOC MS-2 Corrective and Preventive Action  
ABMS REC 3 Preventive and Corrective Action Report  
ABMS REC MS-1A Audit Schedule  
ABMS REC MS-2A Internal Audit Report Lead Sheet  
ABMS REC MS-3A Non-Conformance Report  
ABMS REC MS-4A Non-Conformance Report Log

## **Other Documents**

User Introduction  
Roles and Responsibility Matrix  
Copyright License ABMS Anti-Bribery Documentation Toolkit

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[Organisation Name]

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